

# Course Title: Certified Business Analysis Professional (CBAP®) Exam Preparation

## 4 Day Workshop - BACP02

BACP02 - Certified Business Analysis Professional (CBAP) and Certification of Competency in Business Analysis (CCBA) Exam Preparation Course

### ***Certification Track***

**Course ID:** CBAP02

**Credits:** 28 PDUs

**Course Level:** Intermediate/Advance

### **Prerequisites:**

This course is suitable for experienced people who wish to prepare for the CBAP exam. In order to attain CBAP certification, you must meet the standard IIBA certification qualifications listed on the IIBA webpage (under certification).

**Course Objectives:** Prepare participants to take Certified Business Analysis Professional (CBAP®) exam based on the BABOK®v2.0 Edition from the International Institute of Business Analysis. In the evolving world of Business Analysis, there is an increasing demand for effective and experienced Business Analysts who have obtained the IIBA Certified Business Analyst Professional (CBAP®) designation.

### **Included:**

- Full Student Guide based on the BABOK v2.0 Edition
- Exam Layout and Study Tips explains what to expect on the exam
- Study Guide Tracker Spreadsheet to help you track your exam preparation progress
- Sample exam questions

**Course Duration:** 4 days

**Intended Audience:** Individuals interested in becoming Certified Business Analysts

### **Learning Objectives:**

- Prepare to take the CBAP exam
- Learn BABOKv2.0 terms, definitions, and processes
- Discover styles and types of questions found on the CBAP exam

### **Course Outline:**

### **Section 1: CBAP® Exam Overview**

- Exam format and timing
- Types of questions
- Passing requirements
- Study strategies
- The day you write

### **Section 2: Course Framework**

- What is the Business Analysis Body of Knowledge?
- Key Business Analysis definitions
- Stakeholders/Other influences
- BABOK Knowledge Areas and their relationships
- Inputs and outputs

### **Section 3: Business Analysis Planning and Monitoring**

- Planning the Business Analysis Approach and Activities
- Performing Stakeholder Analysis
- Planning and Managing Business Analysis Communication and Performance

### **Section 4: Requirements Elicitation**

- Preparing the Requirements Elicitation activities
- Selecting the appropriate Elicitation techniques
- Documenting and Confirming the Elicitation results

### **Section 5: Requirements Management and Communication**

- Managing the Solution Scope and Requirements
- Capturing the Requirements Traceability
- Maintaining the Requirements for re-use
- Managing Requirements Conflicts
- Preparing the Requirements Package
- Building the Requirements communications plan

### **Section 6: Enterprise Analysis**

- Defining the Business Need
- Assess the Capability Gaps in the Enterprise
- Determining the Solution Approach
- Defining the Solution Scope and Business Case

#### **Section 7: Requirements Analysis**

- Organizing and Prioritizing Requirements
- Specifying and Modeling Requirements
- Determining Assumptions and Constraints
- Verifying and Validating Requirements

#### **Section 8: Solution Assessment and Validation**

- Assessing and Validating the Proposed Solution
- Determining Organizational Readiness
- Allocating Requirements
- Defining Transition Requirements
- Evaluating Solution Performance

#### **Section 9: Underlying Competencies**

- Developing your Interaction and Communication Skills
- Describe the behaviors, knowledge and qualities that support the practice of Business Analysis
- Review the general competencies of a Business Analyst

#### **Section 10: Business Analysis Techniques**

- Review the techniques referenced in the Knowledge Areas of the BABOK Guide.
- Determine the appropriate technique to use

#### **Section 11: Testing Strategies for the CBAP**

- Simulated Exam
- Personal Study Plan Development and Preparation checklist